

# A Winter Weather Checklist



Clear gutters and check roof drainage.



Test and ensure that your HVAC is running as it should in all areas of your home, office, or business.



Inspect and insulate exposed pipes.



Test backup power sources.



Have push brooms and rakes on hand and readily accessible to remove rooftop snow buildup from the ground.



Clean the chimney or vents, check all gaskets, and ensure you have dry, seasoned wood or high-quality pellets stored indoors, along with clear air intakes and backup ignition supplies.



For pellet stoves: Clean the burn pot and heat exchanger, keep pellets dry to prevent auger jams, and prepare a reliable power backup since they require electricity to run.



Check your vehicle's battery life and tire pressure, and ensure that you're carrying emergency supplies.



Proactively apply salt or sand to walkways around your property and fix drainage issues that allow ice to form; promptly clear any accumulating snow.



Review your winter response plan early and often with your team.